

**COUNCIL OF UNIVERSITY OF CALIFORNIA STAFF ASSEMBLIES
POLICY AND PROCEDURES COMMITTEE**
2004-2005 Annual Report

Committee Membership:

Bill Johansen, Chair (LBNL)
Terry Downs (UCB)
George Hopwood (UCSB)
Nancy Johnsen Horton (UCB)
Sonia Johnston (UCM)
Samara Larson (UCI)
Lucy Maestas (LANL)

EXECUTIVE SUMMARY

The focus for the Policy and Procedures Committee this year centered around two areas: 1) the Staff Advisor to the UC Regents and 2) a review of the by-laws and working procedures of the Council.

The first item arose from a confluence of events around this important endeavor, a goal that CUCSA has been pursuing for the past ten years. This year saw positive movement as support from various Regents and the Office of the President came together to move this item forward. While this year's success is historic, the journey must continue. It is vital that the two-year pilot be seen as a success by all parties so that this pilot can be made permanent. It is imperative that CUCSA continue its involvement during the coming years. CUCSA should continue to work with the Office of the President and The Regents on the selection process that will be used for year two of the pilot. In addition, CUCSA should determine what its relationship will be to the Staff Advisor.

The second item that the committee pursued was the review of CUCSA's current bylaws and working procedures to examine if there were any areas that needed further discussion and change. After a good discussion at both the committee and Council level, a set of amendments were put before the Council and were voted upon. These revisions were unanimously approved by the Council via an electronic vote.

The work for CUCSA on both of these issue needs to continue in order to capture the ever-evolving needs of UC Staff.